

# AIRWAYS BUSINESS CENTER METROPOLITAN DISTRICT

8390 E. CRESCENT PKWY., STE. 300  
GREENWOOD VILLAGE, CO 80111  
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<https://www.airwaysbcmd.org/>

## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** Tuesday, October 11, 2022  
**TIME:** 9:00 a.m.  
**LOCATION:** CliftonLarsonAllen LLP  
8390 E. Crescent Pkwy., Suite 300  
Greenwood Village, CO 80111

Or you can attend the meetings in any of the following ways:

1. Online Microsoft Teams Meeting – via link below:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NjdyYWl4ZjYtYmFiNS00ODJlTg4ZjQtMTBiMmlzNTc3Nzdm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjdyYWl4ZjYtYmFiNS00ODJlTg4ZjQtMTBiMmlzNTc3Nzdm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

**ACCESS:**

**Or call in (audio only)**

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 804 729 680#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jill Petrykowski	President	May 2023
VACANCY	Secretary	May 2025
VACANCY	Treasurer	May 2025
VACANCY	Assistant Secretary	May 2025
VACANCY	Assistant Secretary	May 2023

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of Agenda.
- B. Present disclosures of potential conflicts of interest.

C. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.

D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

E. Review and consider approval of Minutes of the May 10, 2022 Regular Meeting (enclosed).

F. Discuss business to be conducted in 2023 and schedule regular Board meetings. Consider adoption of Resolution No.2022-10-01 Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure). Appoint representative to post notices within the District.

G. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).

H. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2022 (Annual Map Filing).

I. Authorize updates to the District website to satisfy the new legislation requirements and deadline of January 1, 2023.

J. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or T. Charles Wilson Risk Management and authorize renewal of membership in the Special District Association.

## **II. FINANCIAL MATTERS**

A. Ratify Interim Claims (enclosure).

B. Consider Acceptance of July 31, 2022 Unaudited Financial Statements and October 2022 Cash Position Report (enclosure).

C. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution No. 2022-10-\_\_\_ to Amend the 2022 Budget (enclosure).

D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-10-\_\_\_ to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution No 2022-10-\_\_\_ to Set Mill Levies (enclosures)

E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

- F. Consider appointment of District Accountant to prepare 2024 Budget.
- G. Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2021.
- H. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- I. Other

**III. MANAGER MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP statement(s) of work (enclosure).
- B. Other

**V. LEGAL MATTERS**

- A. Consider adoption of Resolution No. 2022-10-\_\_ Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- B. Consider approval of 2023 Agreement/Contract for snow maintenance between the District and Hartco/CAM. (to be distributed).
- C. Consider approval of 2023 Agreement/Contract for landscaping with Martinson Services (to be distributed).
- D. Other

**VI. DIRECTOR MATTERS**

- A. Other

**VII. OTHER BUSINESS**

- A. Other.

**VIII. ADJOURNMENT**

**There are no other scheduled meetings in 2022.**